



**KERALA STATE ROAD TRANSPORT CORPORATION**  
**TRANSPORT BHAVAN, FORT, THIRUVANANTHAPURAM-695 023**

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Tender No. **S001-SRA04/48/2025- Store KSRTC-HQ** Dtd: 22.04.2025

**NOTICE INVITING TENDER (NIT) e-Tender**

**Tender Cum Auction** for the sale of various size of Scrap Tyres, Scrap Tubes, Scrap Flaps, Scrap Curing Envelops, Scrap Curing Bags, Scrap Glass Rubber Beading stocked at 3 KSRTC, Workshops through the e-auction plat form of Kerala e- tender Portal

**COMMERCIAL BID**

e- Auction are invited for Sale of Scrap Tyres, Scrap Tubes, Scrap Flaps, Scrap Curing Envelops, Scrap Curing Bags, Scrap Glass Rubber Beading lying at 3 KSRTC, Workshops.

**1.Tender Details**

a	Tender No. & Date	SRA04/48/2025 dt: 22.04.2025
b	Tender Details	E-Tender Cum e-Auction are invited for Sale of Scrap Tyres, Scrap Tubes, Scrap Flaps, Scrap Curing Envelops, Scrap Curing Bags, Scrap Glass Rubber Beading Lying at Central Works Pappanamcode, Thiruvananthapuram - 695018, Regional Workshop Aluva, Regional Workshop Edappal.
c	Place of Opening	Kerala State Road Transport Corporation, Transport Bhavan, Fort, Thiruvananthapuram.
d	Tender Fees (Non Refundable)	Rs.5600/- (Rs. 5000/-+ GST@ 12%) (Rupees Five Thousand and SixHundred only)
e	Earnest Money Deposit. (EMD) EMD Exemption NOT allowed.	Rs.25000/- (Rupees Twenty Five Thousand Only)
f	Mode of Payment of EMD & Cost of Tender	Online through SBI Internet Banking/NEFT through e-procurement portal. EMD & Tender Fee should be remitted as a single transaction. Split payment is not allowed.
g	Mode of Submission of Tender	Tender should be submitted online through e-GP website <a href="http://www.etenders.kerala.gov.in">www.etenders.kerala.gov.in</a>
h	Contact address/ Telephone nos. for help in case of any doubt in e-tendering process (Help desk)	Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram. - 695004 Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: <a href="mailto:etendershelp@kerala.gov.in">etendershelp@kerala.gov.in</a> Website: <a href="http://www.etenders.kerala.gov.in">www.etenders.kerala.gov.in</a>
i	Tender inviting Authority	Chairman and Managing Director, KSRTC Transport Bhavan,Thiruvananthapuram- 695029
j	Contact information for clarifications	Email: <a href="mailto:cps@kerala.gov.in">cps@kerala.gov.in</a> , <a href="mailto:sr@kerala.gov.in">sr@kerala.gov.in</a> Tel: 9495099928

## **2. Introduction**

2.1 The Kerala State Road Transport Corporation is one of the age-old state-run Transport Corporation in India, with head quarters at Thiruvananthapuram. KSRTC have a fleet strength of 5200 buses. KSRTC connects every nook and corner of state and major destinations in south India.

2.2 KSRTC intend to Sale different size of Scrap Tyres, Scrap Tubes, Scrap Flaps, Scrap Curing Envelops, Scrap Curing Bags, Scrap Glass Rubber Beading Stocked at 3 KSRTC Workshops

1. Central Works, Pappanamcode-695018, Thiruvananthapuram (Dist).
2. Regional Workshop, Aluva - 683106, Ernakulam (Dist)
3. Regional Workshop, Edappal – 679582, Malappuram (Dist)

## **3. Scope of the Contract**

KSRTC invites e-tender cum auction for the sale of Scrap Tyres, Scrap Tubes, Scrap Flaps, Scrap Curing Envelops, Scrap Curing Bags, Scrap Glass Rubber Beading stocked at Central Works, Pappanamcode, Regional Workshop Aluva, Regional Workshop Edappal through the NIC e-auction platform. Prospective buyers are requested to check the website ([www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)) for updates. The details are as follows

## **4. Details of Items to be Auctioned**

All Scrap Tyres, Scrap Tubes, Scrap Flaps, Scrap Curing Envelops, Scrap Curing Bags, Scrap Glass Rubber Beading that have been properly stocked at the Central Works, Pappanamcode, Regional Workshop Aluva, Regional Workshop Edappal. Item details are furnished below:

Sl No.	Item Details	Quantity in Numbers / kg	Location and Address
<b>1</b>	<b>Central Works Pappanamcode</b>		KSRTC, Central Works, Pappanamcode Thiruvananthapuram. Contact person:- Mechanical Engineer Phone: 0471-2491163, 9497002435, 9995817181
1.01	10.00*20 radial Scrap tyre	4100 Nos.	
1.02	9.00*20 radial Scrap tyre	1000 Nos.	
1.03	295/80 R22.5 Tube less Scrap tyre	800 Nos.	
1.04	255/70 R22.5 Tube less Scrap tyre	100 Nos.	
1.05	245/70 R17.5 Tube less Scrap tyre	100 Nos.	
1.06	Jeep/Car Scrap tyre	100 Nos.	
1.07	All Types Scrap Tubes	3000 kg	
1.08	All Types Scrap Flaps	3000 kg	
1.09	All Types Scrap curing Envelops	2800 kg	
1.10	All Types Scrap curing Bags	375 kg	
<b>2</b>	<b>Regional Workshop, Aluva</b>		KSRTC, Regional Workshop, Aluva. Contact person:- Works Manager, Aluva Phone: 0484 – 2624088 9961492181
2.01	10.00*20 radial Scrap tyre	1100 Nos.	
2.02	9.00*20 radial Scrap tyre	60 Nos.	
2.03	295/80 R22.5 Tube less Scrap tyre	100 Nos.	
<b>3</b>	<b>Regional Workshop, Edappal</b>		KSRTC, Regional Workshop, Edappal. Contact person:- Works Manager, Edappal Phone: 9745606613, 9946044036.
3.01	10.00*20 radial Scrap tyre	4400 Nos.	
3.02	9.00*20 radial Scrap tyre	181 Nos.	
3.03	295/80 R22.5 Tube less Scrap tyre	233 Nos.	
3.04	All Types Scrap Tubes	4500 kg	
3.05	All Types Scrap Flaps	3000 kg	
3.06	All Types Scrap Glass Rubber Beading	50 kg	

Scrap Tyres, Scrap Tubes, Scrap Flaps, Scrap Curing Envelops, Scrap Curing Bags, Scrap Glass Rubber Beading will be sold in "AS IS WHERE IS" basis and the entire items shall be taken delivery from the site by the successful bidders without any sorting or selection.

The GST @18% for material value will be applicable to all sales, TCS and TDS etc will be applicable as per existing rules.

## 5. Important points

1	Time for Inspection of Tyre items	From next date of publication of tender up to the previous day of tender cum e auction
2	Sale intimation	Sale intimation letter will be issued next day of e-Auction.
3	Last date of payment of 1 <sup>st</sup> installment (25% of material value)	7 days from the date of sale intimation letter issued from KSRTC and issued sale confirmation letter on remittance of payment
4	Last date of payment of Final installment (Balance full value)	14 days from the date of sale Confirmation letter issued from KSRTC
5	Last date of free lifting period	60 days from the date of sale confirmation letter
6	Last date of lifting with penalty	30 days from the last date of free lifting
7	After last date of lifting with penalty, KSRTC will forfeit the payment received from the buyer without further notice.	

## 6. Inspection of Scrap Tyres, Scrap Tubes, Scrap Flaps, Scrap Curing Envelops, Scrap Curing Bags, Scrap Glass Rubber Beading Stock

Prospective Bidders may contact the Concerned Workshop head and visit the site for inspection as per inspection schedule given in the NIT. Bidder, if himself/herself visits the site for inspection, must carry his/her Photo ID Card along with the GST registration card. In case inspection is made by bidders representatives then they should carry with them proper authorisation of their Identity and Signature on bidders letter head under bidders signature along with certified bidders GST registration and Adhaar Card.

Bidder must satisfy themselves about the nature, quality, quantity, physical conditions, technical specifications, taxes-duties and other legalities of the materials prior to submission of bid. Discrepancy if any found may be brought to the notice of Seller at least 3 days prior to the auction start date. Submission of bid would lead to draw a presumption that Bidder has inspected the material physically and thoroughly and has satisfied himself with respect to all aspects. No complaint, whatsoever, with respect to any aspects of the material would be entertained after submission of the bid.

Bidder shall inspect the material physically and thoroughly to satisfy themselves about the nature, quality, quantity and

other properties, if any, before submitting the bid. Seller will not be responsible for any complaint in this regard.

**7. The Scrap Tyres, Scrap Tubes, Scrap Flaps, Scrap Curing Envelops, Scrap Curing Bags, Scrap Glass Rubber Beading Stocks** will be offered for sale through a competitive electronic bidding process (e-auction). For this purpose, KSRTC will be utilizing the services of NIC for sale through their online platform. Interested participants may visit [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) to know the details of Scrap stocks for e-auction(s). Seller, KSRTC is the rightful and legal owner of the Scrap Stocks and possesses clear and marketable title for auctioning, selling and disposing of the Scrap Stocks. Scrap Stocks are free and clear of any and all encumbrances.

**8. E-Auction-** The bidders shall seek the assistance of Kerala State IT Mission, **e- Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No. Ph: 0471-2577088, 2577188; Toll free No.18002337315;** e-mail: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in); Website:[www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and make himself conversant with procedure of E-Auction related with e-Tender. KSRTC shall under no circumstance be responsible for any failed e-Auction transactions cum procedures.

**9. PRE -QUALIFICATION CRITERIA**

- a. If the tenderer is a business establishment, it must have a valid registration certificate obtained from the statutory authority
- b. Bidder should have GST Registration.
- c. The bidder should have minimum Average Annual Turnover of Rs.10,00,000/- (Rupees Ten Lakh) per year for the last three financial years commencing from 2021-22.
- d. The bidder should submit an affidavit for not facing Court case/ Criminal case/ revenue Recovery against KSRTC.

**10. Documents to be uploaded in the e-tender Portal**

1. Authoritative documental proof of Firms/ Proprietorship/ Company/Individual. Valid document shall be uploaded.
2. Attested copy of voter ID card / Aadhaar.

3. Details of experience, in the Scrap item field.
4. Copy of the Income Tax returns filed.
5. Copy of self attested authoritative documents to prove the identity of proprietorship /partnership /entity /company / individual.
6. Authorization Certificate to participate in the tender as per Annexure IV, wherever applicable.
7. All pages of NIT and Annexures duly signed and stamped by the bidder.
8. Annexure – I duly filled and signed by the tenderer
9. Annual Turnover Statement (Annexure II) duly filled and signed by the Auditor.
10. Format for Affidavit certifying that Entity / Promoter(s) /Director(s)/Partners of Entity are not blacklisted / Defaulter /Involved in litigations (Annexure-III).

**11. General Conditions of the contract**

- a. Bidders should remit the required Tender Fee and Earnest Money Deposit (EMD) in Online mode through SBI/NEFT, as per 1(d), 1(e) and 1(f) of the Notice Inviting Tender. No exemption in the case of EMD and Tender Fee. Bidders should ensure and convince themselves that the online payments made by them have been successfully transferred. KSRTC . shall under no circumstances be responsible for failed transaction of the payments due to non-compliance of any online banking procedure and consequent rejection of tender.
- b. First Payment Instalment

H1 Bidder will have to remit 25% of material value mentioned in tender details. First payment instalment is to be made strictly in accordance with terms & conditions stated in NIT with respect to Time-Period and Rate Percentage or as indicated in Sale Intimation Letter.

The EMD will be adjustable towards material value only after receipt of the balance material value of last instalment (in case of instalment payment) along with applicable Duties & Taxes as per terms and conditions of e-auctions failing which the EMD will stand forfeited automatically.

Non receipt of first payment instalment within the stipulated time period will lead disqualification of Sale. Late remittance of payment under any circumstances will not be entertained

- c. The tenderer should quote the bid value per Tyre basis for tyres and per kg basis for other items.
- d. Sale will be awarded to the tenderer who quotes the ***highest amount in e-auction or tender***. The decision of the Chairman & Managing Director, KSRTC on all matters arising out of this Tender Notice / Contract will be final, conclusive and legally binding on all parties concerned.
- e. Opening of E-Tender will be done at the time and date noted in the e-tender portal at the Office of the Chairman and Managing Director, KSRTC, Transport bhavan, Fort, Thiruvananthapuram.
- f. Firms /Proprietors who have been blacklisted by the Tender inviting Authority/ Central Government/ any State Government /any State Transport Undertaking will be considered disqualified for participating in the tender during the period of blacklisting. An affidavit as per format in Annexure V (Anti-Blacklisting Affidavit) should be submitted along with the technical bid.

**11. Instructions for quoting Financial bid :-**

- a. The bidder should quote the basic rate for 1 No. of Scrap Tyre for each type tyre separately, and rate for 1 Kg of Scrap Tubes, 1 kg of scrap flaps, 1 kg of scrap curing envelope, 1 kg of scrap curing bag, 1 kg of scrap glass rubber beading separately in the BoQ. The rates shall be submitted in BOQ portion of the corresponding Tender published in website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)
- b. The rate quoted should be exclusive of all other incidental expenses lifting and transporting scrap tyres from KSRTC, Central Works, Pappanamcode, Thiruvananthapuram (Dist.) – 695018), Regional Workshop, Aluva, Regional Workshop, Edapal.
- c. Material Value in Rupees should be entered in the respective column of BOQ.
- d. Statuary Requirements if any required ,shall be borne by the Buyer.
- e. The quantity of item may increase or decrease. The tolerance limit shall not be more than plus / minus Thirty percent ( $\pm 30\%$ ) .

## 12. **TENDER PROCESS:**

The tender evaluation will be undertaken in four rounds.

**Round 1** - Opening of technical bid documents

**Round 2** - Document evaluation.

**Round 3** - Opening of price bid

**Round 4** - e-Auction

### **12.1. Round 1- Opening of Pre-Qualification bid documents**

The documents uploaded shall be opened at the time and date mentioned.

### **12. 2. Round 2 Document evaluation:-**

The terms and documents uploaded as part of the bids shall be scrutinised by the Tender Inviting Authority. The Tender Inviting Authority may call for additional documents/clarifications through e-tender portal. The list of those who come out successfully of the evaluation of the documents as well as those rejected (with reasons for rejections) will be published on the website of KSRTC ([www.keralartc.com](http://www.keralartc.com)), and objections/remarks against the list will be invited. The objections/ remarks received before the date and time specified in the notice will be considered by the Tender Inviting Authority and the final list of successful bidders of round 2 will be published.

### **12.3. Round 3 : Opening of price bid**

- a. The PRICE BID of those bidders, who satisfied all of the Prequalification Criteria, shall only be opened for further consideration. The PRICE BID of those bidders who do not satisfy even any one of the pre-qualification condition will not be opened.
- b. Opening of e-Tender will be done at the time and date noted in the e-Tender portal at the Office of the Chairman and Managing Director, KSRTC.
- c. The bidders have the liberty to resubmit fresh tender/documents till the last date and time of submission of the e-tender.
- d. Resubmission of offer will not be allowed after the time and date fixed for bid submission. The offer once made cannot be withdrawn or modified after the closing of e-tender under any circumstances. Withdrawal or modification of the offer once made in e-Tender will be resulted in the forfeiture of EMD



remitted. In such cases the bidder will not have the right to claim the refund of EMD.

- e. The Chairman and Managing Director KSRTC reserve the right to make any modifications or additions in this notice in the event if it is felt that it is in the public interest.

#### **12.4 Round 4 : E Auction**

e-Auction will be on the basis of H1 (Highest) rate quoted in price bid and shall award the tender, if the Corporation get the expected cost per tyre in the e-auction. The bidders shall seek the assistance of Kerala State IT Mission, e- Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No. Ph: 0471-2577088, 2577188; Toll free No.18002337315; e-mail: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in); Website: [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and make himself conversant with procedure of E-Auction related with e-Tender. KSRTC shall under no circumstance be responsible for any failure happened during e-tender cum e-auction procedure.

#### **13 .GENERAL TERMS AND CONDITIONS**

- a. The Tender Form containing the tender conditions can be downloaded from the e-Tender site. The cost of tender form shall be paid through e-payment. Cost of the tender form is not refundable under any circumstances.
- b. The Tenderer shall quote the basic rate for 1 No. of Scrap Tyre for each type tyre separately, and rate for 1 Kg of Scrap Tubes, 1 kg of scrap flaps, 1 kg of scrap curing envelope, 1 kg of scrap curing bag, 1 kg of scrap glass rubber beading separately in the BoQ.
- c. The sale will be confirmed to the Party who quotes the highest rate in the Tender / Auction.
- d. KSRTC shall normally accept the highest offer in the auction/tender but the KSRTC reserves the right to accept or reject any of the tenders without assigning any reason whatsoever, if such a step is deemed necessary to safeguard the interest of KSRTC.
- e. The tenderer should specify in the tender the experience he possesses and the extent of the present business in the relevant field.
- f. The Earnest Money should be remitted through e-Tender portal.

- g. If any tenderer withdraws his tender on or after the specified/prescribed time for opening Tender/Auction, the EMD shall be forfeited forthwith. Withdrawal of tender by the successful tenderer will entail forfeiture of EMD without further notice. Moreover, the difference in amount between the highest bidder and the second highest bidder will also be realised from the successful tenderer invoking provisions of Kerala Revenue Recovery Act, 1968 as the case may be. The loss sustained due to the withdrawal of a successful tenderer will be realised from the tenderer in any manner KSRTC may think fit.
- h. First Instalment payment (25% of Material value) should be remitted within 7 days from the date of Sale intimation letter from KSRTC and Balance Amount including all taxes to be remitted within 14 days from the date of the sale confirmation letter. If the party fails to remit the Balance amount within the time limit, the sale confirmation letter will be cancelled without further notice.
- i. No representation for the reduction of rates once accepted will be entertained under any circumstances.
- j. Neither KSRTC nor buyer shall be liable for any inability to fulfil their commitments and obligations hereunder occasioned in whole or in part by Force Majeure, any of the following events resulting in material adverse effect, shall constitute force majeure events:
- Earthquake, Flood, Inundation, Landslide.
  - Storm, Tempest, Hurricane, Cyclone, Lighting, Thunder or other extreme atmospheric Disturbances.
  - Fire caused by reasons not attributable to the buyer. Acts of terrorism.
  - War, hostilities (whether war be declared or not), invasion, act of foreign enemy, rebellion, riots, weapon conflict or military action or civil war.
  - Strikes or boycotts, other than those involving the buyer, their contractors, or their employees, agents etc, and
  - Any other similar things beyond the control of the party, except court order/ court judgment.
- k. Any dispute/complaint arising out of this tender will be addressed in writing to the Executive Director Technical, KSRTC. The decision of the Chairman &

Managing Director of KSRTC on all matters arising out of the agreement will be final, conclusive and legally binding on all parties concerned. The Chairman & Managing Director reserves the right to cancel the tender without showing any reason.

1. Disputes if any shall be settled through mediation and the Corporation will notify mediating official from time to time and only when mediation is failed, litigation within the jurisdiction of the courts at Thiruvananthapuram and Ernakulam need to be sought.
14. Sale will be awarded to the H1 bidder in e-Tender / e-Auction only if the Corporation get the expected cost per each type tyre and expected cost per kg of other items.

#### **15. Steps after Sale awarded**

15. a. **Sale intimation Letter** will be sent by KSRTC via e-mail to the Successful bidder mentioning the First instalment to pay with in 7 days it will be the duty of individual bidder to personally check the status of the lot. Bidder must, therefore keep a watch on their e-mails and keep the same valid and active all the time. No hard copy of the sale intimation/Confirmation Letter for items will be issued by KSRTC.
- 15.b. **Sale Confirmation letter** will be sent by KSRTC to buyer on receipt of First instalment, mentioning Balance Amount to Pay with in 14 days.
- 15.c. **Payment of Balance Sale Value for Issuance of Delivery Order:** Delivery Order will be issued by KSRTC on receipt of balance sale value along with taxes and duties indicating details like delivery schedule, payment details etc mentioned in sale confirmation letter. Payment of balance amount will be made strictly in accordance with terms and conditions defined in the e-auction with respect to time period, mode and manner of payment or as indicated in sale confirmation letter. The delivery order will be forwarded to the registered emails of buyer as well as the concerned Workshop head and no physical copy of delivery order will be sent.
- 15.d. Payment Time Period for making payment of Balance amount along with duties and taxes will be full Payment. Time for the purpose of making payment will start from the date of closing of auction excluding

the date of auction. Total Free Time Period will not change under any circumstances.

- 15.e. Default in Payment of Balance Payment: For default in making payment of balance sale value along with taxes and duties beyond free time period, a late payment charge (plus applicable GST) at a fixed rate percentage per week or part thereof for a maximum period of 14 calendar days shall be levied extra as per terms of the auction. Late payment charge shall be calculated on basic material value of Auction. However, this shall not confer any right to the Bidder to make any Late Payment of Balance Sale Value or applicable Duties and Taxes. KSRTC reserves the right to accept or not to accept the payment of the Balance Sale Value with or without the Late Payment charges after the expiry of the stipulated payment time period as mentioned in the auction terms. If the last date of payment happens to be Bank Holiday or KSRTC Holiday, the payment will be accepted on the next working day without late payment charge. Non submission of balance amount and applicable Duties and Taxes will lead to forfeiture of EMD and First instalment.

#### 16. Delivery Details

1. Delivery Order: On receipt of the payment towards Balance Amount along with taxes and duties, delivery order will be issued indicating the last date of free lifting (60 days from the date of Sale confirmation letter). The count of delivery period will start from the date of issue of Sale confirmation letter by KSRTC including date of issue of Delivery Order or If the last date of delivery happens to be the closed Holiday for seller, the delivery will be allowed on the next working day without ground rent. All the expenses required for lifting and transporting scrap tyres and other scrap items from concerned Workshops should be met by the buyer
2. Delivery of Material: For the purpose of taking delivery from the Seller's Location/Depot/Plant, the authorized Photo ID Card Holder should report to the Seller along with his original Photo ID Card or the said Photo ID Card Holder may depute any other Representative along with Authority Letter on Buyers Letter-Head after duly attesting the signature of his Representative along with a Self-Certified copy of his Photo ID Card. The

successful Bidder/Buyer must take prior permission from the Seller, before placement of vehicle for taking delivery of material.

3. Default in Delivery: In case of delayed lifting beyond free delivery time period, the applicable ground rent (1% of Material value per week along with GST if applicable up to 30 days), in advance should be directly remitted to KSRTC before delivery. The rate of ground rent along with GST beyond the free delivery period shall be collected at a rate percentage, as defined in the auction terms, per week or part thereof for a maximum period of 30 calendar days. In case goods sold on lot basis, the ground rent must be paid by the buyer on the entire lot value even if lifted in part. In case of goods sold on Unit Weight or Unit Number basis or any other unit basis, the ground rent must be paid on the value of the un-lifted quantity. In case of further delay in taking delivery of material beyond two weeks with ground rent, seller shall have the option at their discretion to extend it further with/without ground rent, taking into account all important factors provided a prior written request is submitted by the buyer asking for extension.
4. For the items sold with a Unit of Measurement such as MT, KG, Numbers, Meter etc, if the actual quantity turns out to be more or less than mentioned quantity within the range of +/- 30% of mentioned quantity, the buyer shall have to lift the actual quantity. For excess quantity buyer has to deposit the remaining amount along with duties and taxes as applicable. For less quantity buyer will be refunded the proportionate amount.
5. Taxes and Duties: The GST rate, Cess or any other statutory Duty & Levies etc. will be applicable and payable by the Buyer as prevailing on the date of actual physical delivery of materials. The rates of Duties and Taxes displayed on the e-Auction Website are only indicative and based on the rates prevailing before the commencement of the e-Auction. TDS and TCS shall be applicable as per existing rules.
6. Validity of Bids: All Bids will be valid up to the date indicated in e-auction Cum NIT

7. The Contract shall be treated as having been entered into upon issuance of Sale Confirmation letter by KSRTC. The period of contract shall be of Thirty (30) days from the last date of delivery.

## **17. GENERAL INSTRUCTIONS TO BIDDERS**

- a. Tender shall be made in English.
- b. In case of NEFT, remittance should be made only to the 22 digit beneficiary account number as seen in the remittance form which is available in the e-portal while submitting tender.
- c. **ONLINE PAYMENTS:-** The bidders shall seek clarification from **Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No. Ph: 0471 - 2577088, 2577188; Toll free No.18002337315**; e-mail: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) ; Website: [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and make himself conversant with procedure for online payment of the Tender Fee and EMD. KSRTC shall under no circumstance be responsible for failed transactions due to non compliance of the above procedure.
- d. The bids will be opened online through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) at the KSRTC, Transport Bhavan, Fort, Thiruvananthapuram. If the e-Tender opening date happens to be a holiday or non-working day due to any valid reason, the Tender opening process will be done on the next working day at the same time and place specified. Any change in the opening date/time/venue due to other reasons shall be informed by way of Corrigendum published in the e-GP website.
- e. **DIGITAL SIGNATURE CERTIFICATE:-** Bidders will have to procure legally valid Digital Certificate as per Information Technology Act, 2000 for digitally signing their electronic bids. Bidders can procure the same from any of the licence certifying authority of India. For obtaining Digital Signature Certificate and help on e- tendering process, please contact **Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No. Ph: 0471 - 2577088, 2577188; Toll free No.18002337315**; e-mail: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in). Website:

[www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) on all government working days from 9.30 A.M to 5.30 P.M.

- f. E-Auction- The bidders shall seek the assistance of Kerala State IT Mission, **e- Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No. Ph: 0471-2577088, 2577188; Toll free No.18002337315;** e-mail: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in); Website:[www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and make himself conversant with procedure of E-Auction related with e-Tender. KSRTC shall under no circumstance be responsible for any failed e-Auction transactions cum procedures.
- g. Bidders are advised to note the Tender ID and Tender No. & Date for future reference.
- h. All uploaded scanned documents should contain the signature and the office seal of the bidders and should be digitally signed while uploading in e-tender portal. Documents uploaded without digitally signing shall entitle rejection of the Tender.
- i. The digitally signed Tender document and other specified documents shall be submitted online through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) well in advance before the last date and time. No submission shall be allowed after the last date mentioned.
- j. Bidders are advised to go through all conditions of the Notice Inviting Tender and the Tender documents carefully and to comply them to avoid rejection of their tender.
- k. Furnishing of any false information / fabricated document would lead to rejection of the tender at any stage.
- l. The bidder shall bear all costs associated with the preparation and submission of its bid and KSRTC , Thiruvananthapuram, hereinafter referred to as Tender Inviting Authority, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- m. Conditional tenders will be summarily rejected.

Thiruvananthapuram,  
22/04/2025

**Chairman & Managing Director**

**Annexure - I**

**Bidder Information for the SALE OF SCRAP TYRES AT Central Works,  
Pappanamcode, Regional workshop Aluva & Regional Workshop Edapal**

1. Auction / Tender Notice No. & date : S001-SRA04/48/2025-Store KSRTC-HQ  
Dtd: 22/04/2024
2. Venue : Office of the Chairman &  
Managing Director, KSRTC  
Transport Bhavan,  
Thiruvananthapuram.
3. Name & Address of Tenderer :
4. Communication Address Of Tenderer :
5. Mobile Number & Email ID :
6. Additional information not covered :  
by the above items if any , such as  
previous experience in the relevant  
field etc.
7. Enclosures :
8. Signature , Name & Address of the :  
Tenderer



## **DECLARATION**

I/We.....  
..... hereby agree to abide by all the terms and conditions of the  
Tender vide order No. S001-SRA04/48/2025- Store KSRTC-HQ dated: 22-04-2025  
and in the Tender Notice No. S001-SRA04/48/2025- Store KSRTC-HQ dated:  
21-04-2025

Signature :

Name :

Address :

Date:

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**N.B: The terms and conditions and tender notice bearing No. S001-SRA04/48/2025- Store KSRTC-HQ dtd 22-04-2025 and Tender Conditions vide order No. S001-SRA04/48/2025- Store KSRTC-HQ Dated: 22-04-2025 should be signed and enclosed together with the tender, failing which the tender will not be considered**

Annexure-II

(Proforma of Certificate be furnished along with Technical Bid)

**ANNUAL TURN OVER STATEMENT**

The                                      Annual                                      Turnover                                      of  
M/s..... for the past  
three years are given below and certified that the statement is true and correct.

<b>Sl. No</b>	<b>Year</b>	<b>Turnover in Lakhs (Rs)</b>
1	2021 – 2022	
2	2022 – 2023	
3	2023 – 2024	
<b>Total</b>		
<b>Average Turnover per year</b>		

Date:

Signature of Auditor  
(Name in Capital)

Seal:

Annexure - III

(Proforma of Certificate be furnished along with Pre Qualification Bid)

**AFFIDAVIT**

**Format for Affidavit certifying that Entity / Promoter(s) / Director(s) / Partners of Entity are not blacklisted / involved in litigations.**

I, M/s..... (Name of the firm), having registered office at..... hereby certify and confirm that we or any of our promoter(s) /director(s) are not barred by Tender inviting Authority, Govt. of Kerala/ or any other entity of Government of Kerala or blacklisted by any state government or central government / department / organization / State Road Transport Undertakings in India from participating in Tender/s, either individually or as member of a Consortium as on the..... (Last date of submission of tender).

We further confirm that we are aware that, our bid for the captioned tender would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the contract period.

Dated this ....Day of ....., 2025

Signature,

Name & Address of the Tenderer

## **Annexure – IV**

(Proforma of Certificate be furnished along with Technical Bid)  
AUTHORIZATION CERTIFICATE  
(On a Stamp Paper of relevant value)

I/ We.....(name and address of the registered office) do hereby constitute, appoint and authorise Sri/Smt .....(name and address) who is presently employed with us and holding the position of ..... as our authorized representative, to act and sign on my/our behalf to participate in the tender No. \_\_\_\_\_ for the Sale of Scrap tyres

I/ We hereby also undertake that I/we will be responsible for all action of Sri/Smt..... undertaken by him/her during the tender process and thereafter on award of Sale. His / her signature is attested below

Dated this the \_\_\_\_ day of 2025

For\_\_\_\_\_

(Name, Signature, Designation and Address of the competent authority)

Accepted

\_\_\_\_\_(Signature)

(Name, Title and Address of the person authorised by the firm)

Date: \_\_\_\_\_

**I/We hereby accept all the above terms and conditions in its entirety.**

Signature of bidder:

Name of bidder:

Address of bidder:

Telephone No. of bidder:

Mobile No. of bidder: